



# **Pashley Down Infant School**

***Learning at Pashley is an amazing adventure***

## **Governor Allowances Policy**

Reviewed/Adopted: July 2023

Next Review: July 2025

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#### **1. Governor Allowances:**

This policy has been developed in accordance with the Education (Governors' Allowances) Regulations 2013. The Governing Body of Pashley Down Infant school believes that paying governors' allowances in specific categories, as set out below, is important in ensuring equality of opportunity, to serve as governors, for all members of the community.

All governors of Pashley Down Infant school will be entitled to claim the actual costs which they incur in carrying out their duties as a governor in the following categories:

1. Childcare or babysitting allowances (excluding payments to a current/former spouse or partner) for main governing body meetings and committee meetings up to a maximum of 3 hours per meeting.
2. Costs of care arrangements for an elderly or dependent relative (excluding payments to a current/former spouse or partner) for main governing body meetings and committee meetings up to a maximum of 3 hours per meeting.
3. Costs of travel to attend governor training at 40p per mile or train or bus fares.
4. Costs of postage, stationery or printer ink with receipts and telephone charges with billed evidence, to a maximum of £20 per annum.
5. Gifts purchased on behalf of, and authorised in advance by, the Governing Body, with receipts.
6. Hospitality provided on behalf of, and authorised in advance by, the Governing Body, with receipts.

Claims under these arrangements should be made on a Governor Allowances Claim Form obtainable from the School Office, attaching receipts where possible. Claims should be made termly. Reimbursement will only be available via BACS.

The Governing Body acknowledges that governors may not be paid a meeting or training allowance or reimbursed for loss of earnings.

Claims and payments will be subject to independent audit.

This policy will be reviewed every two years by the Strategic Planning Committee.